

### CHECK LIST FOR NEW LICENSE

1. NOC from Ministry of Interior, Islamabad.
2. Memorandum and Article of Association of company
3. Registration Certificate of SECP.
4. Latest Form 29 attested by SECP.
5. Company's Office address.
6. Photocopies of N.I.Cards of the Directors
7. Photographs of the Directors.
8. N.T.N. of the Directors
9. Undertaking on Stamp Paper.

**FORM-A**  
**APPLICATION FOR LICENSE.**  
**See rule 3(1)**

1. Name of the Company \_\_\_\_\_

2. Addresses of the Company \_\_\_\_\_

(a) Head Office \_\_\_\_\_

(b) Other offices in the Punjab \_\_\_\_\_

(c) NTN (National Tax No.) \_\_\_\_\_

3. Names of Directors with NIC Nos. \_\_\_\_\_

Address

Present

Permanent

a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_  
d. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Local & other addresses of the Directors during the last 10 years, where they have stayed for more than six months

Address

From

To

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Membership of Clubs, Political Parties and Associations (past and present) (Name of Organization with date of joining and leaving):

Name of Club / Party / Association

From

To

a. \_\_\_\_\_  
b. \_\_\_\_\_  
c. \_\_\_\_\_  
d. \_\_\_\_\_  
e. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Names with addresses of at least two Gazetted Officers (BS-17 or above) in the Pakistan, who can testify to the applicant's, character and antecedents:-

Name

Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. If any FIR is registered against any Director. Details of the FIRs and previous conviction if any:-

\_\_\_\_\_  
\_\_\_\_\_

**Finger prints:-**

- (Thumb)
- (Fore-finger)
- (Middle finger)
- (Ring-finger)
- Little-finger)

Place..... Date..... Signature.....

I, ..... applicant for the license of..... hereby certify and solemnly affirm that my answers to the above questions are correct to the best of my knowledge any belief.

I fully understand that if the above statement is false in any material respect, or omits any material information my security company licence may be cancelled.

Signature.....  
Place.....  
Date.....

**Please tick if following documents are enclosed:-**

- 1. NOC from Ministry of Interior. \_\_\_\_\_
- 2. Memorandum and Article of Association. \_\_\_\_\_
- 3. Registration Certificate of SECP. \_\_\_\_\_
- 4. Latest Form 29 attested by SECP. \_\_\_\_\_
- 5. Photo-copies of N.I.Cards of the Directors \_\_\_\_\_
- 6. Undertaking on Stamp Paper \_\_\_\_\_
- 7. Company's Office address in Islamabad. \_\_\_\_\_
- 8. Photographs of the Directors. \_\_\_\_\_
- 9. N.T.N. of the Directors \_\_\_\_\_

**Receipts:-**

**PROVINCIAL GOVERNMENT LICENCE FEE RS.25,000/- AND RENEWAL FEE Rs.15,000/-**

"Major Head-1300000-Misc-Receipts. Minor Head-1390000-Others. Detailed Head-1391218-Other Receipts-Fees for issuing Licence to Private Security Companies. And 1391219-Other Receipt- Fees for renewal of licence issued to Private Security Companies".

**FEDERAL GOVERNMENT'S REGISTRATION FEE RS.10,000/-**

"Major Head-1300000-Misc-Receipts. Minor Head-1390000-Others Receipt (NES). Detailed Head-1391200-Other Receipts-Fees Fines & forfeitures. Sub-Detailed Head (New)-1391213-Other Receipt-Registration Fees for Private Security Companies".

.....)

**HOME SECRETARY  
GOVERNMENT OF THE PUNJAB**

**PARTICULARS OF DIRECTORS AND OFFICERS, INCLUDING THE CHIEF EXECUTIVE, MANAGING AGENT, SECRETARY, CHIEF ACCOUNTANT, AUDITORS AND LEGAL ADVISER, OR OF ANY CHANGE THEREIN**  
*Please complete in typewritten or in bold black capitals.*

1. Incorporation Number

2. Name of the Company

3. Fee Paid (Rs.)  Name & Branch of   
The Bank  Day  Month  Year   
Date

4. Receipt No.

5. Mode of payment (indicate)

6. Particulars*:	Present Name in Full	NIC No or passport No. in case of Foreign National	(a)	(b)	Father's/ Husband's Name	(c)	Usual residential address	(d)	Designation	(e)	Nationality**	(f)	Business Occupation*** (if any)	(g)	Date of present appointment or change	(h)	Mode of appointment / change / any other Remarks	(i)
6.1 New appointment/election:																		
6.2 Ceasing of office/Retirement/Resignation:																		
6.3 Any other change in particulars relating to columns (a) to (g) above:																		

7. Name of Signatory																8. Designation			
9. Signatures of Chief Executive/ Secretary																10. Date	Day	Month	Year

\* In the case of a firm, the full name, address and above mentioned particulars of each partner, and the date on which each became a partner.  
 \*\* In case the nationality is not the nationality of origin, provide the nationality of origin as well.  
 \*\*\* Also provide particulars of other directorships or offices held, if any."